

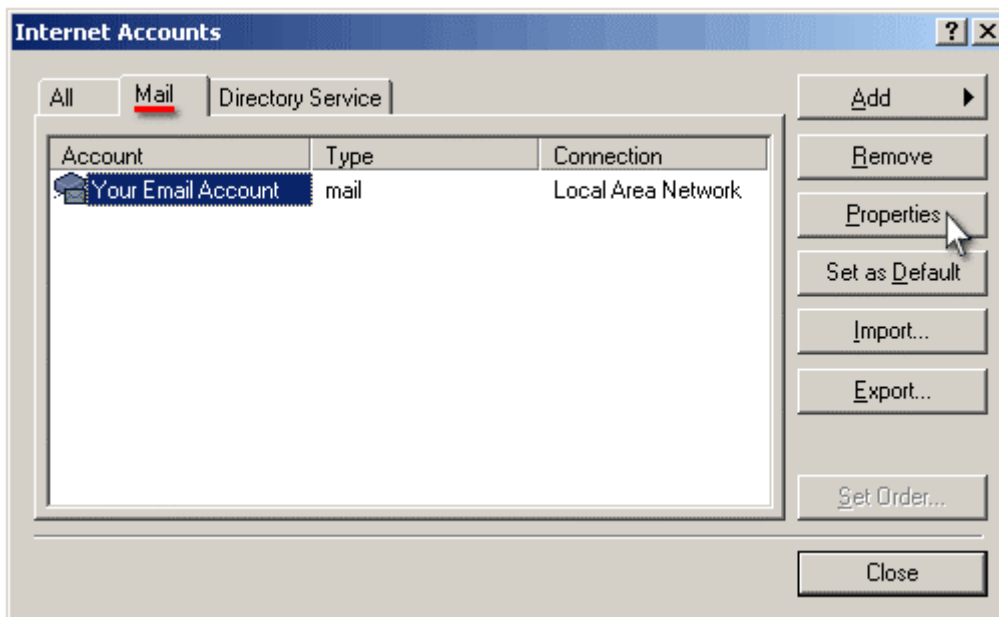
How Do I Set Up SMTP Authentication?

Below are directions to set up SMTP Authentication in your email program (a.k.a. email clients).

NOTE: These instructions are specifically for setting up SMTP authentication in Microsoft Outlook 2000 and Microsoft Outlook Express 6 - however, earlier or versions of these email clients are very similar in their configuration.

If you are not sure which version of your software you currently have installed, open it and choose "About..." from the help menu.

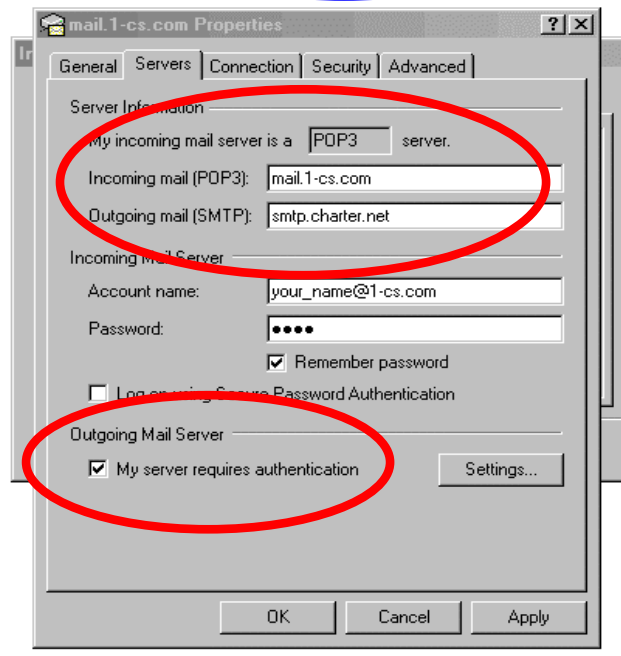
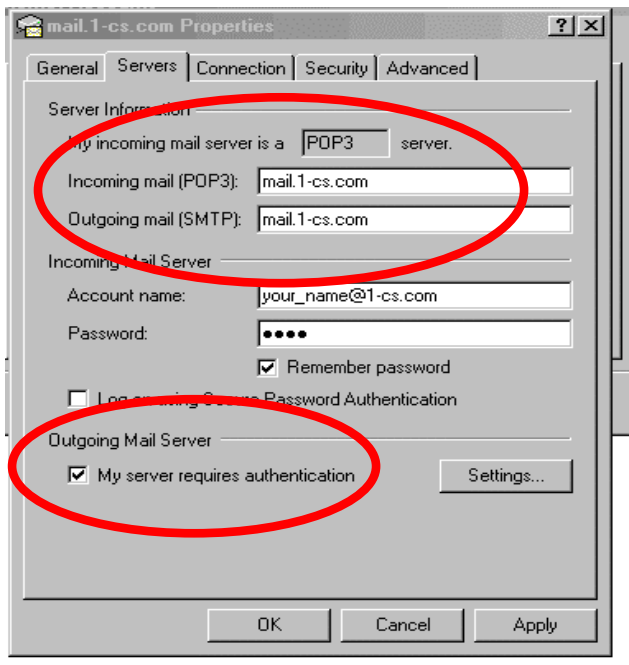
1. Open your email program
2. Go to the "**T**ools" menu and choose "**A**ccounts"
3. In the Internet Accounts window, click on the "**M**ail" tab
4. Click on the name under Account to **select** the email account you want to change
5. Click the "**P**roperties" button on the right side of the Internet Accounts window



1. In the window, as displayed below, click the "Servers" tab
2. Make sure that your "Incoming mail (POP3)" is set to: mail.1-cs.com
3. Make sure your "Outgoing mail (SMTP)" is set to: mail.1-cs.com . Note: ***For Charter customers ONLY***, "Outgoing mail (SMTP)" should be set to smtp.charter.net . If you have an Internet Service Provider **other** than HBC or Charter **DO NOT** change your Outgoing mail (SMTP) Settings

For **HBC** customers, and **most others**

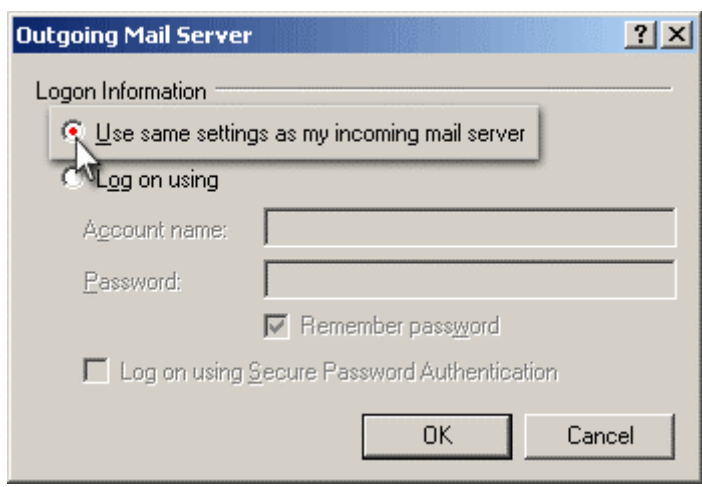
For **Charter** Customers



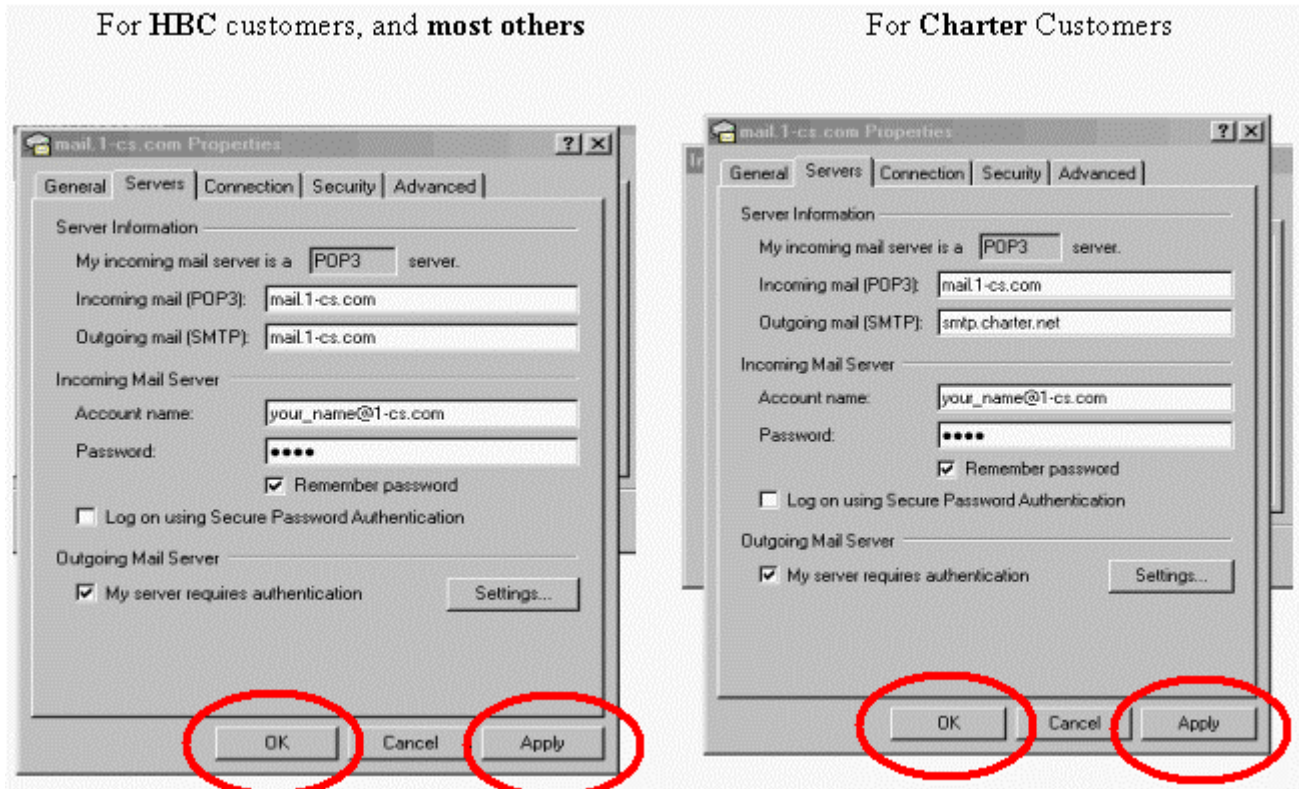
4. Near the bottom of the Servers tab pane, under "Outgoing Mail Server" place a **check-mark** in the box labeled "My server requires authentication"
5. Click the "Settings" button

Then:

1. In the Outgoing Mail Server Window, select "Use same settings as my incoming mail server"
2. Click "OK"



Now, click the "Apply" button. Then click "OK". Then close the "Internet Accounts" window



Congratulations! You have successfully set up SMTP Authentication. You may now begin sending and receiving email.

If you have any questions, contact us at 507-474-1999 or email us at support@1-cs.com